















## Performance of Reference and Information Services Professionals

- 1.1 Is poised and ready to engage approaching patrons and is not engrossed. in reading, filing, chaffing with colleagues, or other activities that detract from availability to the patron.
- 1.2 Establishes initial eye contact with the patron.
- 1.3 Acknowledges the presence of the patron through smiling and/or open. body language.
- 1.4 Acknowledges the patron through the use of a friendly greeting to initiate conversation and/or by standing up, moving forward, or moving closer to the patron.
- 15 Acknowledges others waiting for service.
- 1.6 Remains visible to patrons as much as possible.
- 1.7 Roves through the reference area offering assistance whenever possible.

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